

How to Establish a Democratic Club for Neighborhoods with HOAs.

STARTING CLUB

If you are not a HOA member then find an active Democrat that is - so that you can connect with a HOA.

Determine proposed purpose of Club – example: social, represent local issues, help develop polices etc.

Get list of Democrats in the surrounding neighborhood from the County Recorder's Office. (Or the County Democratic Party)

Get Permission of HOA for use of facility, sign contract if required for room rental, and get approval for monthly article in their newspaper and/or brochures.

Get permission to HOA name in Club Name, for example, Dobson Ranch Democrat Club.

Call people on the list to find those that are interested in being a participate and/or coming to the general meetings.

Find a leader for a Steering and an Agenda Meeting.

Have the Steering Committee prepared to recruit future interested leads – have a date.

STEERING AND AGENDA COMMITTEE MEETING

Set up agenda for all steering committee meetings to be held where you find interested people.

At this meeting organize the Following:

At all meetings setup welcoming table with support people and forms to sign in.

At all meetings provide an initial hand out document with overall example of club purpose, resources, officers, committees, locations, phone and emails.

BOARD CONCERNS

Monthly board meeting to be held to provide timely information for committees to operate.

Sign room rental contract, if required, by an HOA resident

Setup agenda for board meeting, speaker engagement, room reservation, etc. – at least 3 months in advance.

Establish when and where Board Meetings will be held.

Establish when and where General Meetings will be held.

Recruit and Elect Board Members.

NOTICES

Be sure officers understand to put the article in monthly in the HOA newsletter in a timely fashion.

Be sure the welcoming telephone and email committee is manned and, working and sharing the information gathered with the Board and the Board shares pertinent information with the committee.